

APC 380: Project Management Techniques – Course Syllabus

IMPORTANT: This course syllabus document contains basic information about the course. A final syllabus with detailed guidelines, instructor information, project information, rubrics, course/university policies, and other course-related information will be provided to students upon course enrollment

Course Description and Objectives

This course is an introduction to project management tools and techniques including project selection and life cycle, stakeholder management, scope management, budget control, scheduling, quality management, risk identification, and procurement management.

By the end of this course, you will be able to:

- Identify and explain the importance and context of project management.
- Identify and explain the components and process of scope management.
- Identify and explain the components and process of risk management.
- Identify and explain the components and process of schedule management.
- Identify and explain the components and process of cost management.
- Identify and explain the components and process of resource management.
- Identify and explain the components and process of project evaluation and control.
- Demonstrate ability to perform project management calculations.
- Use Microsoft Project to manage projects.

Prerequisites

- APC 370: Systems Analysis and Design

Grading

Evaluation Methods

Your final grade will be based on your performance on the following:

Item(s)	Weight
Discussions	20%
Individual Assignments	25%
Team Assignments	25%
Quizzes (top 10 of 12 will count toward final grade)	20%
Final Reflection Paper	10%

Grading Scale

The following grading scale is used to evaluate all course requirements and determine your final grade:

90–100%	A
80–89%	B
70–79%	C
60–69%	D
0–59%	F

Workload

Students should expect to spend 144 credit hours per semester to complete the activities and assignments in this course. In a fall or spring semester, the time to dedicate per credit will range between 7-10 hours per week and in summer semester between 10-13 hours.